

# **RESOURCE RECOVERY DEVELOPMENT AUTHORITY**

**(RRDA)**

**MONDAY, FEBRUARY 17, 2014**

**5:00 p.m.**

**CHEROKEE COUNTY ADMINISTRATIVE COMPLEX  
BOC Executive Conference Room**

## **MINUTES**

The Resource Recovery Development Authority (RRDA) was called to order by Chairman, Jeff Duncan, at 5:07 p.m. with Board Members Tom Ware and John Konop present. Robert Morrison was absent.

1. Approval of minutes from the following RRDA Meetings: Regular and Executive Session on January 14, 2014; Executive Session Minutes from November 12, 2013; Regular and Executive Session Minutes from Special Called Meeting on February 7, 2014.

Jeff Duncan asked the Board if they had all had a chance to review the minutes that were before them for approval. Christy Black pointed out that the November date needs to be corrected to say November 12, 2013 rather than 2014. John Konop made a motion to approve the minutes with the noted correction; Tom Ware seconded and there was unanimous approval.

2. Discussion/review of Best Practices.

Jeff Duncan asked Jerry Cooper if would give an overview of the Best Practices draft. Mr. Cooper read through the draft as attached as part of these minutes. Mr. Konop commented that the draft overall was good as a first pass, but a little too vague in his opinion. Jeff Duncan thanked Mr. Cooper for getting the document to back to them, agreeing with Mr. Konop that it was a good first pass but should address systems and process

controls and ownership metrics (accountability) rather than vague guidelines.

Mr. Konop referred to the handout he provided this evening, attached and included as part of these minutes. Mr. Duncan asked if the Board wanted to suggest a deal summary document with real simple terms. Mr. Konop pointed out that this was addressed in item #5 on the handout. Mr. Duncan then asked if they wanted to suggest a disclosure at public meetings in reference to #9 of the handout for more visibility. He asked Mr. Tom Ware his thoughts on this. Mr. Ware stated that he attends most BOC meetings and that while he agrees with these suggestions in some form of Best Practices, it has been his experience that citizens don't show up at meetings unless there is a topic that particularly involves them. He offered a suggestion, referencing Ben Franklin: Make a list, what's good about the deal on the left side, what's not so good about the deal on the right side and see what carries the most weight. As discussion ensued over a summary document and public disclaimer on transactions, Chairman Ahrens asked Mr. Konop what his definition of transaction was. Mr. Konop replied anytime a transaction puts the tax payers at risk. Chairman Ahrens referred to Mr. Cooper who briefly touched on the County's Procurement policy which addresses much of these concerns. Mr. Duncan suggested maybe applying this to transactions over a certain amount. Mr. Ware added that the County already seeks bids on large deals. Mr. Konop said that maybe it could be limited to private transactions. Mr. Duncan asked Mr. Cooper to provide the RRDA members a copy of the Procurement Ordinance and Mr. Cooper replied that he would. Mr. Duncan said that he had not had much time to look through documents since he got back in town, but that he feels much of the items from Mr. Konop's list could be incorporated into the Best Practices. Mr. Cooper said that he would put together something in a different format and hopefully provide that by next Monday, time permitting.

### 3. Consideration of agreement for the Ball Ground Recycling Site.

As discussion got underway on the particulars of the agreement, it was decided that Executive Session was in order. Mr. Ware made a motion to adjourn to Executive Session at 5:44 p.m.; Mr. Konop seconded and there was unanimous approval.

The regular meeting of the RRDA reconvened at 7:02 p.m.

Mr. Konop recommended approval of both agreements, the Letter of Interest and the Rental Agreement; Mr. Ware seconded and there was unanimous approval. Unable to hear the vote, Christy Black asked for verification of all votes and it was confirmed a unanimous approval.

4. Discussion of vacant Board Seat.

Jeff Duncan suggested tabling the topic of the vacant board seat; John Konop seconded and it was unanimously approved.

### **Adjourn**

Mr. Duncan asked if anyone had further business. Hearing none, he made a motion to adjourn at 7:04 p.m.; Mr. Ware seconded and there was unanimous approval.