

**CHEROKEE COUNTY AIRPORT AUTHORITY**  
**Meeting Minutes**  
**September 11, 2023**  
**Airport Terminal Building Conference Room**  
**1350 Bishop Road, Ball Ground, Ga.**  
**5:00 PM**

Members Present: Dick Hall, John Marinko, Dave Davis, Joe Lawrence, Gabe Chatham

Absent: Quentin Thomas

Guests: Jimmy Garland, Phil Eberly, Whitney Eberly, Micheal Pons,

Invocation and Pledge of Allegiance Marinko

Call to Order 5:04 PM & Approval of Agenda Hall  
Motion: Chatham Second: Marinko Approved: Yes

Welcome Guests Hall

Approve Minutes of Previous Meeting (8/7/2023) Hall  
Motion: Marinko Second: Chatham Approved: Yes

Old Business:

- Runway Widening Project Update Eberly
  - Still on track for project start in March 2024
  - Minimum 30 days notice to tenants before work begins
- Hangar Area Development Eberly
  - Managed Assets still working on funding
  - Runway widening project to help finalize options
- Terminal Maintenance Marinko
  - Various items for repair
    - Ice Maker - repaired and users instructed to keep it clean
    - Tile & carpet wear and tear
      - 1st bid at 4K for tile repair
      - getting bids for carpet cleaning and replacement
    - Security Systems
      - Gathering bids

- Generator did not cycle as expected recently - investigating
- Committee Reports:
  - Chairman's Report Hall
    - Met with Grand Jury on McClure's replacement
      - expect decision Tuesday 12 Sept
    - Install George W. McClure memorial at Terminal
      - "we work hard to get lucky"
      - Motion Chatham, Second Marinko, Approved Yes
      - Memorial 2 Oct 4 PM plaque dedication
      - Gabe to replace George to manage Terminal Leasing / Scheduling
  - Airport Facilities Marinko
  - Noise Abatement Marinko
    - no complaints in the last month
  - Lease Marinko
    - Stan asked for tweak in the lease
      - the tweak will help Stan with financing
      - will submit revised lease to legal for approval
  - Airport Users' Group Lawrence
    - No meetings
    - pilot report on PAPI's need to be checked
  - Governance Thomas
    - Nothing to report

New Business:

- FY 2024 – FY 2026 Disadvantaged Business Enterprise Plan Eberly
  - DBEP updated every three years
  - Assign % of large projects to DBE companies
  - Motion to create plan \$7430
  - Motion to create the plan: Marinko, Second Chatham Approved Yes
- Viewing Area Lawrence
  - Brief Discussion of an area for visitors to comfortably enjoy / watch airport operations
  - No action items at this time

Treasurer Report:

- Nothing new to report Davis

Airport Operations:

- FBO Report Garland

- August saw a large drop in fuel sales over previous months - August is slow month historically

Announcements: Next Meeting: 4:00 PM – October 2<sup>nd</sup>, 2023 - Terminal Building

Adjourn

Hall

Motion: Davis Second: Chatham Approved: Yes